



Parent/Guardian Volunteer Service Hours Completion Form

Current Mercy parents/guardians are required to give 20 hours of volunteer service for Mercy related events and activities over the course of the school year. Service hours are counted from May 1st – April 30th each year. This form can be used to submit hours for more than one Mercy event or activity if you so choose. Please indicate the total service hours below.

Today's Date: _____

Parent/Guardian Full Name: _____

Full Name(s) of your Mercy student(s): _____

Volunteer service performed for Mercy (*please provide a brief description with date(s) service was completed*):

Note: If donating food items, every \$10 spent = 1 service hour. You also receive 1 service hour for shopping and transit time (i.e. to & from the store) and 1 service hour for getting the items to the school. If applicable, please add service hours for time spent in preparation of your food item. Attach this completed form to your food item.

Total Number of Hours (for all volunteer service listed above): _____

Please use the buttons at the top to either "Submit by email" or "Print" and turn in to the main office.

Thank you for your gifts of time, talent, & service to Our Lady of Mercy Catholic High School.